

**Community Solar Project (CSP)
Renewable Energy System Cost Recovery Certification
82.16 RCW**

UBI/Tax Registration Number: _____ I do not have a UBI/Tax Registration Number
 New renewable energy system Modification to existing renewable energy system

Applicant Information: Attach a list of names and addresses of each participant/member of the CSP

Please check applicable box (see page 2 for option descriptions)

Standard CSP Utility owned CSP Company owned CSP

Community Solar Project Name: _____
 Administrator Name: _____ Phone Number: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____ - _____
 Email Address: _____

Location of Renewable Energy System:
 Name of local government that owns the property (if applicable): _____
 Street: _____
 City: _____ County: _____ State: _____ Zip: _____ - _____

Technical Information: Attach a one-line diagram for the system (required)

Electrical Permit No. _____ Final Inspection Date: _____

System components (check all that apply):

Solar modules manufactured in Washington Module Manufacturer: _____ Model: _____
 Solar inverter manufactured in Washington Inverter Manufacturer: _____ Model: _____
 Solar equipment manufactured outside of Washington

System Qualifications:

Is the renewable energy system capable of generating 75 kilowatts of electricity or less? Yes No
 Does the energy produced meet the definition of "customer generated electricity?" Yes No
 Can the electricity be transformed or transmitted for entry into or operation in parallel with electricity transmission and distribution systems? Yes No

I certify the information provided is true, complete, and correct to the best of my knowledge and belief under penalty of perjury.

I authorize the Department of Revenue to email my utility once my certification has received final approval.

Name of Utility: _____

I authorize the Department of Revenue to discuss this application with the system installer.

Installer Name: _____ Phone Number: _____

Administrator Name (please print): _____ Title: _____

Administrator Signature: _____ Date: _____

For Official Use Only- Approval Signatures

Climate and Rural Energy Development Center - WSU
 _____ Date: _____
 Department of Revenue
 _____ Date: _____

Mail/fax/email to:
Department of Revenue
Attn: Taxpayer Account Administration SPECS Team
PO Box 47476 ♦ Olympia WA 98504-7476 ♦ (360) 902-7003 ♦ Fax: (360) 586-0527
DORTEATEAM2@dor.wa.gov

Definitions and Instructions

This program is discussed in Washington Administrative Code (WAC) 458-20-273. Additional definitions and information about the program are available on our website at dor.wa.gov.

Instructions

1. Before completing this form, first contact the utility serving your property to confirm it is participating in this program and to receive its application procedures for this incentive payment.
2. Complete page one of the certification form and attach a copy of the one line diagram for the system and a list of names and addresses of each participant/member of the CSP (except utility-owned CSPs). Incomplete applications will be returned to the administrator.
3. Contact the Department at (360) 902-7003 if you have any questions or need assistance completing this form.
4. The Department, in partnership with the Climate and Rural Energy Development Center at Washington State University, will verify the information provided and contact you if there are any questions.
5. The Department will notify you within 30 days of receipt of this form whether the certification has been approved or denied.
6. After you have received approval from the Department, make sure to enclose a copy of your approved certification and approval letter when you apply to your utility for an incentive payment.

Definitions

Except for utility-owned community solar projects, the term **"applicant"** means the administrator. For a utility-owned community solar project, the utility will act as the applicant for its ratepayers that provide financial support to participate in the project.

"Administrator" means an owner and assignee of a community solar project, except a utility-owned CSP, that is responsible for applying the cost recovery incentive on behalf of the system's owners and performing such administrative tasks on behalf of the owners as may be necessary, such as receiving the cost recovery incentive payments, and allocating and paying appropriate amounts of such payments to the owners.

"Customer-generated electricity" means a community solar project or the alternating current electricity that is generated from a renewable energy system located in Washington state, that is installed on an individual's, business', or local government's property and the property involved is served by a light and power business. Except for utility-owned community solar systems, a system located on a leasehold interest does not qualify under this definition. Except for a utility-owned solar energy system that is voluntarily funded by the utility's ratepayers, "customer-generated electricity" does not include electricity generated by a light and power business with greater than one thousand megawatt hours of annual sales or a gas distribution business.

"Community solar project" ownership types:

Standard CSP: A solar energy system that is capable of generating up to 75 kilowatts of electricity and is owned by local individuals, households, nonprofit organizations, or nonutility businesses that is placed on the property owned in fee simple by a cooperating local governmental entity that is not in the light and power business or in the gas distribution business.

Utility owned CSP: A utility-owned solar energy system that is capable of generating up to 75 kilowatts of electricity and that is voluntarily funded by the utility's ratepayers where, in exchange for their financial support, the utility gives the contributors a payment or credit on their utility bill for the value of the electricity generated by the solar system.

Company owned CSP: A solar energy system, placed on the property owned by a cooperating local governmental entity that is not in the light and power business or in the gas distribution business, that is capable of generating up to 75 kilowatts of electricity, and that is owned by a company whose members are each eligible for an investment cost recovery incentive for the same customer-generated electricity as provided in RCW 82.16.120.